



Some definitions

A **parent governor** is elected as a governor by parents of registered pupils at the academy and who are them self a parent at the time when elected

A **registered pupil** is a pupil on roll at a CHAT Academy (including our nurseries).

A **parent** is defined by Section 576 of the [Education Act 1996](#) as a person who has parental responsibility (as defined in the [Children Act 1989](#)) for a child or young person and has the right to make decisions about their care and upbringing

The **term of office** for a co-opted governor at CHAT Academies is 4 years after which re-election will be considered in line with the **academy advisory committee terms of reference**

Eligibility

Where there is a vacancy and they are not also a member of CHAT Academies staff, anyone who is the parent of a registered pupil at the school is eligible to be nominated or nominate themselves to stand for election as a parent governor **so long as they are not disqualified from holding office as outlined in the disqualifications section below.**

Potential parent governors may be invited for an informal meeting with either the head teacher, chief executive officer or other members of the academy advisory committee.

If elected, parent governors are expected to attend termly meetings and school visits during their term of office, as determined by the academy advisory committee.

It is a requirement of all governors to undertake a DBS check. The academy will make the appropriate arrangements for this check with any successful candidate.

Useful skills and experience

We want our parent governors to be willing to serve the local community and, whilst not essential, to be able to bring skills and / or experience relevant to the needs of the academy vacancy such as: -

- Communicating with diverse groups
- Education and learning
- Education law and / or legislation guidance
- Fundraising experience
- Leadership, target setting, monitoring and evaluating performance and programmes
- Marketing
- Parental and community engagement / public relations

Co-opted governors will lead but we expect out parent governors to support them with complaint review panels in line with our complaints procedure and exclusion panels in line with both our exclusions procedure and Department for Education guidance.

Disqualifications

Whilst they apply only in relation to maintained schools, CHAT Academies aligns itself with [The School Governance \(Constitution\) \(England\) Regulations 2012](#) with regard to the disqualification of school governors. Please see below a non-exhaustive list of reasons a person may be disqualified from becoming a co-opted governor of a CHAT Academy: -

- they are employed by CHAT Academies or paid to work more than 500 hours in any consecutive twelve-month period and would otherwise be defined as 'staff';
- they are not aged 18 or over at the date of their appointment (no current pupil of an academy shall be a governor);
- they have previously been a governor in another capacity and were removed for continued non-attendance at meetings fewer than 18 months ago;
- Continued non-attendance at meetings;
- Refusal to engage with or complete the DBS check process;
- Included in the list kept under Section 1 of the Protection of Children Act 1999 (list of those considered by the Secretary of State as unsuitable to work with children);
- Subject to a direction of the Secretary of State under section 142 of EA 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- Barred from regulated activity relating to children in accordance with Section 3(2) of the Safeguarding Vulnerable Groups Act 2006);
- Disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000;
- Disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- Disqualified from registration under Part 3 of the Childcare Act 2006;
- Detained under the Mental Health Act 1983;
- Has been sentenced to 3 months or more in prison (whether suspended or not and without the option of a fine) within the last 5 years before becoming a governor or since becoming a governor (whether in the UK or elsewhere);
- Has received a prison sentence of 2½ years or more within the last 20 years before becoming a governor;
- Has at any time received a prison sentence of 5 years or more;
- Has been convicted and fined for causing a nuisance or disturbance on education premises during the 5 years prior to or since appointment or election as a governor. Whilst it should still be declared,

a conviction for an offence given by a court outside the UK, which would not have constituted an offence in the UK, will be disregarded;

- Their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced or they are the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- They are subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under part 2 of the Companies (Northern Ireland) Order 2002, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002 or to an order made under Section 429 (2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- They have been removed from the office of charity trustee for a charity by an order made by the Charity Commission or Commissioners of the High Court on the grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustee Investment (Scotland) Act 2005) from being concerned in the management or control of any body.



Parent governor nomination form

Please write clearly using block capital letters where possible

Full name

Address and
postcode

Pupil name(s)

Year group(s)

Class(es)

I wish to be considered as a parent governor at (please tick): -

 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
---	---	---	--	---

Please tick the category that applies to you.

- I am nominating myself as a candidate for parent governor
- I am a parent of a registered pupil and wish to nominate another parent as candidate
- Another parent has proposed me as candidate and I accept the nomination

Personal statement to accompany ballot papers / name of parent(s) you wish to nominate

Continue on separate sheet if necessary.

I confirm I am eligible to nominate / stand for election as a parent governor. I am not disqualified for any of the reasons outlined in the disqualifications section of the accompanying document

Signature

Date: